

# APPLICATION CHECKLIST

## Mandatory Documents

- Completed University Application Form
- Copy of passport (colour)
- Copy of student UK visas and/or BRP cards (if student has UK visa history)
- English proficiency proof (ie. IELTS or TOEFL, if any)
- Personal statement (one-page and in Word Document file)
- Reference 1 (Academic reference) – Only 1 for Undergraduate
- Reference 2 (Work reference)
- Academic transcript from current/previous institution (if any)
- Graduation certificate from current/previous institution (if any)

## Others

- Other documents (eg. Arts portfolio, writing sample, etc)
- CV Including home address and contact telephone number
- Consent letter - Student will need to sign the consent letter  
Personal statement (one-page and in Word Document file)

Note: All document must be in ENGLISH (if not, please get it translated and certified)

## Comments

